



Government of Nepal
National Planning Commission



Central Bureau of Statistics
National Industrial Survey, 2019/20
(Additional Questionnaire)

Effect of COVID-19 Lockdown in Industrial Sector

District Code			Establishment ID			

The term "lockdown" in this questionnaire, refers to the period of lockdown declared by the Government of Nepal for COVID-19 prevention from 24 March 2020 to 21 July 2020.

Part: I

1.1 Name of the Establishment :

1.2 Province :

1.3 District :

1.4 Municipality :

1.5 Ward No :

1.6 Principal Economic Activity :

NSIC CODE :

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Part: II

2.1 What was the operational status of this establishment during the lockdown period?

- 1) Fully in operation
- 2) Partially in operation
- 3) Completely closed

If completely closed, specify the reason for complete close:

1. Due to nationwide lockdown order
2. Closed by the owner own self
3. Others

2.2 Details of employees working in this establishment before and during the lockdown period :

S.N.	Employees details	No. of employees before lockdown	During lockdown Period	
			Reduced no. of employees	Reduced no. of employees
2.2.1	Unpaid (partners and family workers)			
2.2.2	Paid (regular employees)			
2.2.3	Paid (temporary employees)			
2.2.4	Paid (institutional contract employees)			
	Total			

2.3 How many employees/workers working in this establishment faced the following situations during the lockdown period?

S.N.	Situations	No. of employees/workers
2.3.1	Permanent layoff (without pay)	
2.3.2	Temporary layoff (without pay)	
2.3.3	Delays in wage payment	
2.3.4	Partial reduction in wages	

2.4 What was the average percentage of deduction/increment in salary of the employees during the lockdown period?

S.N.	Details	Salary / wages	Allowance / facility
2.4.1	Decreased percentage		
2.4.2	Increased percentage		

Note: If there is no change in Salary/wage and allowance /facility then write "0".

2.5 Production and sales of the establishment :

S.N.	Description	Cost of goods or services produced (Rs.)	Amount received from sale of goods or services (Rs.)
2.5.1	How much amount of goods or services produced and sold by this establishment in the normal period (F.Y. 2075/76)?		
2.5.2	How much value of goods and services produced and sold by this establishment during the lockdown period?		
2.5.3	How much value of goods and services produced and sold by this establishment during the same period of time in the previous year?		

2.6 Did this establishment face the following challenges due to COVID-19 lockdown?

1.	Difficulties in accessing customers/authorized dealers /suppliers due to mobility restrictions imposed by the government	1. Yes	2. No
2.	Less demand of goods or services	1. Yes	2. No
3.	Increase in price of raw materials	1. Yes	2. No
4.	Less availability of raw materials	1. Yes	2. No
5.	Absence of workers due to restrictions in transportation/ mobility	1. Yes	2. No
6.	Absence of workers because of taking care of their dependents.	1. Yes	2. No
7.	Difficulties in accessing to financial services	1. Yes	2. No
8.	Proprietor own self was unable to run the business, due to sickness or other reasons	1. Yes	2. No
9.	Maintenance charges of machines/equipment is increased due to inactivity	1. Yes	2. No
10.	Insufficiency of operational cost (salary, wage, house rent, electricity, water, etc.)	1. Yes	2. No
11.	Other (specify.....)	1. Yes	2. No

2.7 Did this establishment use the following means of communication to deliver the goods or services produced by this establishment to the consumers /authorized dealers /suppliers during the lockdown period?

1.	Telephone	1. Yes	2. No
2.	Internet	1. Yes	2. No
3.	Social media	1. Yes	2. No
4.	Special applications	1. Yes	2. No
5.	Others (specify.....)	1. Yes	2. No

2.8 Does this establishment expect any policy or program from the government to reduce the effect of COVID-19 in industrial sector?

1. Yes
2. No → Q.N. 2.10

2.9 Which of the following policies or programs does this establishment expect from the government to reduce the effect of COVID-19 in industrial sector? (Mention order of priority)

Code	Policy or Program	Write codes based on priority
1.	Concessional business loan	First <input type="text"/> Second <input type="text"/> Third <input type="text"/>
2.	Extension of loan payment period	
3.	Concession on interest rate	
4.	Special provision for minimum facilities for subsistence/survival to employees	
5.	Concession on house rent	
6.	Concession on electricity /water bills	
7.	Concession on tax	
8.	Cash subsidies	
9.	Others (specify.....)	

2.10 Did this establishment get any support/relief from the government in context of COVID-19 pandemic?

- 1) Yes (specify.....Received/concession amount (In Rs.....))
- 2) No

2.11 In context of COVID-19, has this establishment applied for/is in the process of receiving any support from the government?

- 1) Yes (specify.....)
- 2) No

2.12 Is this establishment currently operating as usual conditions before lockdown?

- 1) Yes → Q.N. 2.14 2) No

2.13 In your opinion, how long will it take for this establishment to operate as usual conditions before lockdown?

..... months

2.14 What is your business plan in coming days?

- 1) Continue the existing business as in the same condition
- 2) Continue the existing business by adding partners
- 3) Reduce the production /transactions of the existing business
- 4) Increase the production/transactions of the existing business
- 5) Close the existing business
- 6) Sell the existing business
- 7) Start new business

2.15 Did this establishment make any contribution or provide any support to others in context of COVID-19 as per corporate social responsibility (CSR)?

- 1) Yes (Details of contribution / supportAmount in Rs.....)
- 2) No

2.16 In your own opinion, what was the total loss of establishment due to COVID-19 lockdown?

Amount in Rs.....

2.17 What measures are followed by this establishment to prevent COVID-19 infection?

(Multiple answers possible)

- 1) Increased the awareness to the employees/workers about COVID-19
- 2) Employees/workers with suspicious symptoms are advised to stay at home.
- 3) Social distance has been maintained among the employees.
- 4) Arrangements have been made to work in shift system.
- 5) Arrangements have been made to work from home or through online.
- 6) Arrangements have been made to measure temperature of the employees.
- 7) Arrangements have been made to provide face masks, sanitizer and soap.
- 8) Sick leave has been provided to employees, if needed
- 9) Other (specify.....)

2.18 Have any of the employees / workers working in this establishment infected from COVID-19, till now?

- 1) Yes (infected employees..... dead employees.....)
- 2) No

2.19 Do employees of this establishment have COVID-19 insurance?

- 1) Yes (number of employees having COVID-19 insurance.....)
- 2) No

2.20 Did this establishment face any additional lockdown/restriction issued by the local administration for COVID-19 except the nationwide lockdown from 24 March 2020 to 21 July 2020?

- 1) Yes (duration.....days)
- 1) No → Q.N. 2.22

2.21 What was the operational status of this establishment during that period?

- 1) Fully in operation
- 2) Partially in operation
- 3) Completely closed

2.22 Suggestions for minimizing the effect of COVID-19 on this establishment

- 1.
- 2.
- 3.

Owner or Respondent`s

Name :- Designation :

Signature and Date :- Establishment`s seal :

Enumerator's Name :- Supervisor's Name :

Signature and Date :- Signature and Date :
